

Ilketshall St. Andrew Parish Council

Minutes of the meeting of 2 March 2020 held at the Village Hall, 7.30 p.m.

1. **Welcome.**

All 5 Parish Councillors (Gerald Godfrey (GG), Jacqui Harrison (JH), Chris Bromley (CB) and Andy Spinks (AS) and Rod Apps (RA) were present. There were two members of the public present (Lea Ingham and Chris Roberts).

2. **Apologies for absence.**

There were no apologies for absence.

3. **Minutes.**

The Minutes of the meeting of 3 February 2020 were accepted and signed by the Chair.

4. **Matters Arising from Minutes of 3 February 2020.**

1. [Item 4.1 of 3 Feb 2020 Minutes refers] Rod Apps reported that he had not been able to make any real progress on the Parish Council website, but had some useful information as a consequence of the Land Management Company website, which should make the completion of the Parish Council website easier and cheaper.
2. [Item 4.3 of 3 Feb 2020 Minutes refers] Rod Apps reported that he had sent a response to Bungay Town Council regarding their request for information regarding VE/VJ commemorations.
3. [Item 5.1 of Feb 2020 Minutes refers] Rod Apps reported that he had sent a letter to Suffolk County Council Highways asking them to explain why they had put in a holding objection on the basis of the access to The Old Butcher's Arms, and also reported that he had not received a response yet.
4. [Item 7 of Feb 2020 Minutes refers] Rod Apps confirmed that he had informed the Land Management Company of the re-appointment of the 3 Parishioner Directors of the LMC.
5. [Item 8 of Feb 2020 Minutes refers] Rod Apps reported that he had sent a letter to Suffolk County Council Highways regarding what evidence/information they needed to have regarding the condition of roads in the village, suggesting a meeting, etc. He also reported that no response had been received yet.
6. [Item 10 of Feb 2020 Minutes refers] Rod Apps reported that he had booked a place on the advice session arranged by Suffolk County Council on how Parish Councils should respond to Planning Applications (17 March).

5. **Planning Applications:**

1. **Methodist Chapel, Tooks Common Lane. DC/20/0714/LBC.** A revised planning application for the Methodist Chapel on Tooks Common Lane had been submitted. Details of the application had been circulated prior to the meeting. Given that the Parish Council had supported the previous application and the new application had downscaled the replacement extension at the back of the Chapel in order to meet the comments on the previous application, the Parish Council agreed that it should support this application. Rod Apps undertook to respond to East Suffolk Council accordingly.

[Action: RA]

The Parish Council noted that although the application identified (Part 14) that foul sewage was to be disposed of by means of a Package Treatment Plant, the location of this plant was not

identified on the plans or other parts of the documentation for the application. Rod Apps undertook to enquire as to where the plant was to be located.

[Action: RA]

6. Vehicle Activated Sign.

The Parish Council noted the statistics for the siting of the VAS at the two locations on Top Road between 15 January and 29th February. It was noted that there were two instances of vehicles being driven at a speed of 70 mph (one in each direction), an instance of 65 mph, and 4 instances of 60 mph. There was in addition 16 instances of 55 mph. The 85th percentile speed for the westbound location had *increased* relative to the previous siting of the VAS. The figure for the 85th percentile speed for the eastbound location was not comparable, since it appears to have been influenced by wind movements.

Gerald Godfrey undertook to take the figures to Halesworth Police to see what action they would be prepared to take, as a first step to dealing with the problem.

[Action: GG]

The Parish Council noted that ultimately it was a matter for the community on Top Road to decide what initiatives to take. Rod Apps undertook to prepare a summary of the most recent statistics to be included in the Village Newsletter.

[Action: RA]

7. Proposal for dog waste bin(s).

The Parish Council noted the discussion that had taken place at the AGM of the Land Management Company. Chris Bromley had obtained, since the last meeting of the Parish Council, details of the system used by the National Trust. Norse, the company used by the National Trust, charged £50 for the installation of a previously-supplied bin), and would then charge £1 per week for emptying it.

It was noted that the Parish Council could not take any action regarding the siting of a bin at the western end of Great Common, since that area was not in the Ilketshall St. Andrew parish (if a bin was to be sited on the verge), and if it was to be sited on Great Common, it would be the responsibility of the Land Management Company.

Gerald Godfrey and Chris Bromley undertook to liaise to move the issue forward.

[Action: GG, CB]

8. Finance.

The Parish Council agreed to donate £150 to the upkeep of the parish burial ground, and a cheque was written accordingly.

9. e-mails received.

1. Judy Cloke, District Councillor. It was noted that Judy Cloke is due to attend the Parish Council meeting on 6th April. She had provided a Report for circulation to the Parish Council was duly undertaken.

2. From 1st. April, consulting on Planning Applications will be electronically only, and a Public Access Account needed to be registered. Rod Apps undertook to register for the Public Access Account.

[Action: RA]

10. Any other business

1. It was noted that Suffolk County Council had sent a letter to John Bedwell (as a previous Clerk to the Parish Council) who had forwarded it to Rod Apps. The letter concerned the ownership of an area to the east of Tooks Common Lane, near Peardyke Common, where a ditch was in need of maintenance. It was established that Gerald Godfrey was the owner of the relevant area who then undertook to deal with the issue. Rod Apps undertook to respond to Suffolk County Council Highways.

[Action: RA, GG]

2. The Parish Council agreed to have the Annual Parish Meeting on Monday 4th May 2020, at 7.00, followed by the Parish *Council* meeting at 7.30. Rod Apps undertook to prepare a notice of the Annual Parish Meeting for inclusion in the Village Newsletter.

[Action: RA]

3. The Parish Council noted that a mobile home had been moved on to a piece of land opposite June & Richard Hall's property on Clarkes Lane. No planning Application for such a structure had been received by the Parish Council, and it was therefore agreed that the Parish Council should inform East Suffolk Council. Rod Apps undertook to do that.

[Action: RA]

4. There was a discussion around the possibility of the Land Management Company making use of an insurance policy to deal with encroachments and incursions onto the Commons. Rod Apps undertook to forward the idea to the Land Management Company.

[Action: RA]

11. Date of next meeting

Monday 6 April 2020, 7.30 p.m. Village Hall.

The meeting closed at 8.40 p.m.