

Ilketshall St. Andrew Parish Council

Minutes of 20th May 2024, 7.30 pm, held at the Village Hall

Attendees: G. Godfrey (chairman) [GG], J. Harrison [JH], L. Ingham [LI], and P. Ward [PW].

Total members of the public: 2.

Also in Attendance: T. Newby. County Cllr Cloke (arrived late) and District Cllr Hammond.

1. **To elect a Chairman and the signing of the DAO form;** RA Nominated GG, Proposed by RA and seconded by PW, all in agreement. Declaration of Acceptance of Office form was signed.
2. **To elect a Vice-Chairman:** GG Nominated and proposed RA, seconded by PW all in agreement.
3. **Apologies –** CW apologies were accepted.
4. **Declarations – Pecuniary and Other:** GG recorded that he has planning applications at item 10.
5. **Minutes –** Minutes of 3rd March 2024 were unanimously approved as being an accurate record.
6. **To consider Co-opting Councillor vacancies.** One gentleman has come forward expressing an interest. Unanimously agreed to co-opt Ian Braid. Declaration of Acceptance of Office Form was filled in.
7. **To discuss any outstanding items from previous meetings not on this agenda.**
 - a. Update on Quiet Lanes. – No update, close the agenda item. Still a post to be erected, outstanding in Clarkes Lane.
 - b. Update on Shipmeadow Solar Farm. No updates.
 - c. Update on Top Road speeding issues. The speed awareness stickers along Top Road are very good. We have 2/5th share of the SID with Ringsfield and Weston PC.
 - d. Update on the outstanding Playground sign, PC cost £471.79. The Clerk has managed to get this paid by a grant from s106.
 - e. Update on the finger post signs at the bottom of School Lane. New finger posts have been erected; the brown signs will follow.

JH mentioned that there was a meeting regarding Community Energy Suffolk, there is some interest generated in the village. The group would like to take advantage of the honeypot substation. The Community Officer is Clare Ling. JH would like to increase awareness of involvement in the Parish.

CC JC Attended at 7.46pm

8. **Adjournment –** Standing orders will be suspended for Public Participation. For information only, total of 3 minutes per member.
9. **Opportunity for District Councillor and County Councillor to speak.**
 - a. Judy Cloke's report. Fingerposts are erected. JC has taken before and after photos and will chase up the brown signs that are missing. Highways have moved from Kia to Milestone, part way through the year, which has not been easy. Highways has a budget of £24,000 over 4 years. Parishes will need to

step up and support highways with an increase in Precept, for any additional work that may be needed in the future.

Member of the public asked about the flooding on Top Road, and the site visit from Highways, 3 vans, 3 engineers. At the junction of Top Road and the A144, the kerbs have been re-laid three times and the tree is dangerous.

The new bio digester in Ellough has been refused.

- b. District Councillor report: - First year, steep learning curve. Vote of thanks to JC. Green Party is now the largest political party. There are 'no colours' in the administration of ESC; all parties work together. The District Councillors have £15,000 between them for enabling communities.
- c. Leaders report: Noted.

Resume Standing Orders

10. To discuss any planning applications – GG left the meeting whilst these were discussed.

- a. DC/24/1229/FUL | Development of a new agricultural building (an open portal frame structure) to be erected over an existing silage clamp | Great Common Farm, Top Road – Recommending No Objection
- b. DC/24/1231/FUL | Development of a new agricultural building, (an open portal frame structure) to be erected over an existing slurry pit. | Great Common Farm, Top Road
- c. DC/24/1232/FUL | Development of a new agricultural buildings, (an open portal frame structure) to be erected over an existing muck pad | Great Common Farm, Top Road.

RA Chaired the meeting. None are visible from the road. The buildings will be no taller, juniper green and grey roof sheets over existing constructions. This would reduce the amount of surface rain. The rain will be stored, treated and fed to the cows. Unanimously agreed to recommend approval for these planning applications.

GG returned to chair the meeting.

11. To discuss any highways issues

- a. To receive an update and agree any action on the persistent overflowing/flooding correspondence.
R Williams has contacted RA and is unhappy about the wording of the March minutes. At the time of the meeting, it was noted that nothing could be done. Since then she has been in extensive correspondence with Highways. JC will look into this and find out what work has been agreed and when.
- b. To discuss the request for an additional SID. A resident in the village has contacted P Aldous MP regarding an additional SID. The request would need to come from the Parish Council. The Parish Council will have a meeting to discuss the concerns and costings from Tony. We will also look to see if the Parish Council could ask for additional signage regarding safety and speeding.

12. To discuss and agree the finances:

- a. AGAR To agree the Exemption Certificate 2023-2024 - approved
- b. AGAR To note the Internal Audit Report 2023-2024 - ongoing
- c. AGAR To agree the Annual Governance Statement 2023-2024 - approved
- d. AGAR To agree the Accounting Statement 2023-2024 - approved
- e. To agree the Internal Audit Report, if completed 2023-2024 - ongoing
- f. Confirmation of the dates of the period for the exercise of public rights – approved default dates

g. Payments for the month

Payment summary

20th May 2024

Date	cheque payee	Ref	Cheque Number	Total
20/05/2024	Cheque to Tina Newby		100427	£523.88
	Wages April and May			£511.14
	Expenses			£12.74
	Cancelled cheque		100428	
20/05/2024	Suffolk County Council	Play Sign	100429	£471.79
			Total Payments	£995.67

Payments for £995.67 were unanimously approved.

h. Update on the finances for 2024-2025. Overall, the finances look good.

13. To discuss the other meetings held between the Parish Council meetings:

- a. Village Hall Report – Noted. There was a discussion with GG whilst he was out of the meeting, about the Village Hall thinking about solar panels on the roofs. The Parish Council thought it would be advisable to have a Cllr on the Village Hall Committee, this is so that we could be kept updated and support them where possible.

Action Clerk to write to the VH Committee and ask to be kept updated.

- b. Commons
 - c. Land Management Company
- b and c together. Nothing to report.

14. Correspondence:

- New independent chair appointed to drive forward SEND reform. Noted.

15. Admission to meetings:

ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS.

16. To discuss the Clerk's pay, after completing one years' service: The Clerks service was noted. Nothing to change.

No more business to transact the Chairman closed the meeting at 9.13pm

Signed.....

Date.....