

Ilketshall St. Andrew Parish Council

Minutes of 4th March 2024, 7.30 pm, held at the Village Hall

Attendees: G. Godfrey (chairman) [GG], J. Harrison [JH], L. Ingham [LI], C. Ward [CW], and P. Ward [PW].

Total members of the public: 2.

Also in Attendance: T. Newby. County Cllr Cloke (arrived late) and District Cllr Hammond.

1. **Apologies** – Apologies for RA was received and accepted. District Cllr Specca sent his apologies.
2. **Declarations – Pecuniary and Other:** None
3. **Minutes** – confirmation and signing of the minutes held on 8th January 2024. The minutes were approved as a true and accurate record of the proceedings. Unanimously agreed.
4. **To consider Co-opting Councillor vacancies.** One of the gentlemen in the meeting, was interested.
5. **Adjournment** – Adjournment of Standing Orders was approved for public participation.
 - Flooding, ditches, visibility – Top Road on to the A144 Halesworth Road was discussed. This is considered a bad junction.
 - [GG] stated that there is a new biodiversity for new houses that will come into force on 1st April 2024.
6. **Councillor to speak.**

Item b was discussed before item a. County Cllr Cloke arrived whilst item b was being discussed.

 - a. Judy Cloke's report: The report had been received in the afternoon and the Clerk had not distributed it.
 - The junction with A144 and Top Road was discussed again. The angle will be too sharp for the large vehicles from the solar farm. **Action Clerk** to communicate with RES and see if they can make the junction safer. There have been several accidents there and fatalities.
 - The communication received regarding Glebe Farm was discussed. The fault appears to be that it is the lowest point of the road there. There is a kerb, which would be better if it was removed. Mr Stannard from Suffolk Highways has stated that there is nothing that can be done, to stop the flooding. **Action Clerk** to email County Cllr Cloke with an update on what has been communicated.

In conclusion it appears that the sluice at Hawthorn Farm may be blocked or closed. **Action Clerk** to contact the Environment Agency.
 - b. District Councillors report: The District Councillors Top 10 report had been received late this afternoon and the Clerk had not printed it out for the meeting. District Cllr Hammond mentioned that East Suffolk is looking to have all rural roads at 20mph. Elough generator was discussed and the extra vehicle movement. There is a parking review in Beccles and Bungay. If the Village residents are interested in Green within the village, perhaps an apolitical small team could promote community led.
 - c. Leader's report: Noted.

Resume Standing Orders

7. **To discuss any outstanding items from previous meetings not on this agenda.**
 - a. Update on Quiet Lanes: No update.
 - b. To discuss and review the necessary sign for the playground from Highways: Total cost is £1,221.46, ISA PC is required to pay 50% £610.73. The payment of 50% £610.73 was unanimously agreed.

8. **To discuss any planning applications received:**
 - a. To note the local neighbourhood development and receive any update from the newsletter to see if ISA would want to join. [RA] has received no response from the newsletter. Close this item.
 - b. To discuss any late planning applications:
 - DC/24/0620/FUL, 1 Top Road NR34 8NN. There has been a previous planning application about this extension, and it was refused due to the sewage system which runs under the extension of the building. It was confirmed that there was a planning application in the past and it was refused on sewage grounds. **Action Clerk** to obtain the issues from the old planning application. **RESOLVED** to recommend objection on the ground of main sewage.

9. **To discuss Parish Council issues:**
 - a. To discuss the outstanding issues with the RoSPA report and agree any action: The additional warning sign will be erected shortly. The playground sign will be installed via Highways. Item to be closed.
 - b. To discuss the costings from Highways regarding the new playground sign and agree the payment: Agreed at item 7b.
 - c. To discuss the format of the Annual Parish Meeting for 13th May 2024. Keep the format the same, start the APM at 7pm.
 - d. To discuss any correspondence received from the Newsletter: [RA] reported before the meeting that there was no response for the ISA PC involvement in the Neighbourhood plan, and the Community Energy Suffolk. Both items to be closed. There were 4 residents interested in the Community Energy Suffolk. [JH] to ask [RA] for the list of names, District Councillor Hammond said there were probably more people interested that he knew off. [JH] to see if there is sufficient interest, There was little response regarding the heat pumps, [RA] to continue with this item and book the village hall for a consultation on heat pumps.
 - e. To discuss the issue raised from a resident regarding Persistent overflowing of water and flooding: This was discussed at 6a.
 - f. To review and adopt the following policies:
 - Risk Assessment Schedule
 - Communications Policy
 - Complaints \and compliments procedure.
 - Data Protection and Information management policy
 - Policy for dealing with the press and other media
 - Lone Working Policy
 - Freedom of Information Policy
 - Co-option Policy
 - Protocol on Member-Officer Relations
 - Privacy Policy for staff, councillors.
 - General Privacy PolicyUnanimously agreed on block.

10. To discuss any highways issues:

- a. To receive data from the VAS: The following data was discussed and noted:
Action Clerk to send to District and County Councillors for information and upload to the website.

December to January VAS data

Top Road Post Box

Date From: 30/12/23

Date To: 21/01/24

Average Speed: 23.8mph

Average Overspeed: 34.5mph

Maximum Speed: 60mph 02/01/24 @0745hrs

Average Daily Traffic: 357 vehicles

Total Vehicle Count: 7927Vehicles

Total Over Limit: 2118 (26.7%)

Highest Overspeed Day: Friday @ 33.5% of Traffic Speeding

Sewer Lane

Date From: 21/01/24

Date To: 11/02/24

Average Speed: 23.6mph

Average Overspeed: 34.3mph

Maximum Speed: 65mph (23/01/24 @1330hrs)

Average Daily Traffic: 409 vehicles

Total Vehicle Count: 8437 vehicles

Total Over Limit: 2630 (31%)

Highest Overspeed Day: Wednesday 40%of traffic speeding

11. To discuss and agree the finances:

- a. Payments for the month:

Payment summary

4th March 2024

Date	cheque payee	Ref	Cheque Number	Total
04/03/2024	Cheque to Tina Newby		100425	£571.67
	Wages Jan and Feb		£511.14	
	Expenses		£18.75	
	No Kite Sign (second one)		£26.48	
	Stationery		£15.30	
post dated	Cheque to Tina Newby		100426	
	Wages March		£269.17	£283.57
	mileage	32@.45p	£14.40	
04/03/2024	Cheque to R Apps			
	Website invoice		100424 £150.00	

**Total
Payments £1,005.24**

Payments totalling £1,005.24 were approved for payment. Unanimously agreed.

- b. Update on the finances for 2023-24: Finances are in a good state. Balances for all 3 accounts total £6,059.02 @ 29/1/24
- c. To receive an update on bank accounts and the new Unity Bank Accounts: Unity is still waiting for [JH] and [RA] proof of identity. This is being chased by the Clerk.

12. To note correspondence: None.

13. To discuss the other meetings held between the Parish Council meetings:

- a. Village Hall Report: There were 18 people at the AGM, The VH Committee needs to be congratulated for pulling things back to a positive, well done. There has been no update from the original builders regarding the roof.
- b. Commoners Association: The last meeting was a heated meeting.
- c. [GG] has resigned from the LMC. It was noted that the sheep grazing on the common was the idea of [GG]. The Clerk noted that there are concerns about the grazing of sheep in the village.

14. Information from the Councillors: [JH] updated the Parish Council on the ownership of the Burial Grounds. CR had commented last meeting that the copy of the Conveyance was dated 1920. [JH] has found out that the Diocese Registrar, James Hall of Birketts, Ipswich, has record of a conveyance dated 18th May 1936 regarding transfer of the land referred to as the burial ground but historically described as 'graveyard' to Ilketshall St Andrew Church hence James being informed of this. James sent the documents to Suffolk Records Office, and they have record of having held a field with this document.

However, in 2017 when there was all the discussions and petition about removal of the conifer, Suffolk Records Office state the 'file' was sent to James Hall. James has no record of this request being made by him to Suffolk Records or of anyone requesting information from him as to the ownership of this piece of land.

This is the last information received and ISA PC cannot comment any further.

[GG] would like to thank [RA] on the restoration of the noticeboard. [GG & CW] has erected the noticeboard in Top Road.

15. Date of next meeting: 13th May 2024. Planning meetings will be extra-ordinary meetings, as and when necessary.

The Clerk would like to point out the following:

A member of the public from January would like additional information added regarding the burial ground:

What happened at the meeting on 8th January was:

I raised the topic of the ownership and produced a copy of a Conveyance dated 27th September 1920 showing the Burial Ground had been conveyed from Arthur Notley to Wainford Rural District Council. Given all the transitions of local government my theory was that East Suffolk Council might unknowingly be the owners and not the Church. In light of this Tina was going to make enquiries of East Suffolk Council whilst Jacqui offered to

enquire of the Diocese and see whether they could actually provide any evidence of ownership.

I do believe this subject needs to be accurately minuted for the sake of the future and any associated implications. Is it possible the Minutes of the 8th January can be amended given they have already been approved?

No more business to transact the Chairman closed the meeting at 9.10pm

Signed.....

Date.....